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Dated: 21,03.2018

## No. 7-1 /2018/NWO-CFA/MSE/Fire

To

The CGMs

Telecom Circle/Telecom Districts/Mtce Regions.

## Sub: Regarding safety from Fire incidents.

Recently, a fire incident had occurred at 6K AXE-10 RSU Exchange Thudialur, Coimbatore SSA, Tamil Nadu Telecom Circle. Investigation committee has suggested the following measures to be taken to avoid such fire incident in future.

- 1. Whenever a runway is provided above or near to A/C units some guarding arrangements are to be done for the runway with reasonable separating distance from A/C units.
- 2. Instead of fixed glass panels, window type glass panels may be provided so that the smoke can be evacuated immediately.
- 3. The maintenance staff should be well educated about the fire alarm panel and how to locate the fire zone etc.
- 4. The maintenance staff should be well educated about the fire alarm panel even if it is a false alarm.
- 5. Sand bucket should be available in every exchange near the switch room and at the reasonable access place.
- 6. Formation of fire safety offices for each building and conduction fire drill exercise once in a quarter are to be monitored by a JAG level officer.
- 7. A non-exchange line to the nearest fire station should be provided as far as possible.
- 8. Extension of the infra alarms to the switch has to be ensured and the same to be checked periodically.
- 9. All the filters of the AC units are to cleaned regularly.
- 10. The outdated AC units are to be scrapped and replaced

Apart from above, all existing guidelines & other instructions issued by this office time to time including engineering instructions on prevention of fire in telecommunication buildings & fire fighting should also be strictly followed.

This is issued with the approval of competent authority.

(P.K.Sharma) DGM (NWO-I-CFA)